



**EARLY LEARNING COALITION OF SOUTHWEST FLORIDA
EXECUTIVE COMMITTEE**

**Meeting Agenda
April 25, 2017
10:00 – 11:15 AM**

Purpose: The Executive Committee is composed of board officers and the chairpersons of Board committees. The Executive Committee is responsible for direction and oversight regarding the overall program and financial management and operations.

Committee Members : **Gerry Poppe, Board Chair**, *Chief Financial Officer, Waterman Broadcasting*; **Dr. Trina Puddefoot, Board Vice-Chair, Chair-Human Resources (HR) Committee**, *Early Steps Program Director*; **Peter Seif, Board Treasurer**, *President, Synergy Networks*; **Joe Paterno, Board Secretary**, *Executive Director, Southwest Florida Workforce Development Board*; **Ashley Houk, Chair-Program Committee**, *Preschool Director, First Presbyterian Preschool*; **Dr. Denis Wright, Chair-Nominations & Bylaws Committee**, *Charlotte Campus President and VP of Economic & Community Development, Florida Southwestern State College*

(*) *Materials included in Executive Committee Packet.*

(**) *Materials posted on Sharepoint for Committee Members.*

| Agenda Items | Facilitator/Presenter |
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| Welcome and Introductions | Gerry Poppe, <i>CFO, Waterman Broadcasting</i> |
| Public Comments | Gerry Poppe |
| 1. Executive Committee* A. Approval of Meeting Minutes of March 8, 2017** <u>pgs.</u> | Gerry Poppe |
| 2. Vote to Move the Board Meeting Minutes of March 22, 2017** <u>pgs.</u> | Gerry Poppe |
| 3. Finance Committee* A. Review of Financial Reports** <u>pgs.</u> B. SR Utilization Forecast** <u>pg.</u> | Peter Seif, <i>President, Synergy Networks</i> |

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| <p>C. FY17/18 Draft Budget** <u>pgs.</u> D. OEL Program Accountability Report 2017** <u>pgs.</u> E. OEL Fiscal Accountability Report 2017** <u>pg.</u> F. OEL Desk Audit Report 6/20/16** <u>pgs.</u> G. Parent Sliding Fee Scale** <u>pgs.</u> H. Anti-Fraud Plan 2017/18** <u>pgs.</u></p> | |
| <p>4. Human Resources (HR) Committee* A. ERG Change: Recommendation, “Pay Transparency”, from Krizner & Associates** <u>pgs.</u></p> | <p>Dr. Trina Puddefoot, <i>Early Steps Program Director, Health Planning Council of SW Florida;</i></p> |
| <p>5. Nominations & Bylaws Committee A. Proposed Regional Board Meeting, Fall 2017 B. Membership Update</p> | <p>Dr. Denis Wright, <i>Charlotte Campus President and VP of Economic & Community, Florida Southwestern State College</i></p> |
| <p>6. Program Committee</p> | <p>Ashley Houk, <i>Preschool Director, First Presbyterian Preschool</i></p> |
| <p>7. Review Agenda for the Board Meeting, May 10, 2017** <u>pgs.</u></p> | <p>Gerry Poppe</p> |
| <p>Adjournment</p> | |
| <p>Next Meeting</p> | <p>May 31, 2017* Note: an updated calendar appointment has been sent.</p> |

All meetings will be held at 2675 Winkler Avenue, Fort Myers, FL 33901 unless otherwise announced.